



MBI Energy Logistics
12980 35th St SW
Belfield, ND 58622

Action Required

January 5, 2012

Dear Contractor,

We are pleased to announce Missouri Basin Well Service, operating as MBI Energy Logistics (MBI) has recently established a business relationship with ISN (www.isnetworld.com). Effective immediately, ISNetworld will begin serving as MBI's primary subcontractor information management system. As a result of this action, subcontractors performing services for MBI are required to become subscribers to ISNetworld. If your company is a current subscriber to ISNetworld, there is no additional fee; however, please ensure your company has accepted MBI's request to view your Dashboard in ISNetworld and has completed the items below.

There is a nominal fee for this service. MBI believes the benefits to both parties will far exceed any associated costs. A more comprehensive list of subcontractor benefits and subscription quick start guide are attached from ISN.

Your company's ISNetworld subscription will provide MBI Energy Logistics access to the following required information:

1. **Company Profile** – Populate your company's Dashboard in ISNetworld to include company contact information, office locations, types of work/industry classifications, geography served, etc. This will provide MBI and other Owner Clients with your company's most current contact information at any time.
2. **HSE Questionnaire Management** – ISNetworld contains the Management System Questionnaire (MSQ) which will be utilized to gather your company's HSE data. The MSQ will replace all previous MBI questionnaires sent to your company.
3. **Document Submittal** – MBI will use ISNetworld to track and verify your company's *Insurance Certificates, EMR Letters and Contracts/Agreements*. During your company's subscription setup, ISN will explain how to submit these documents within your company's subscription and make them available online to MBI.
4. **Review and Verification** – ISN RAVS will review your company's written health and safety program for conformance with regulatory and/or MBI's standards. Your company will be required to submit copies of your company's written health and safety program to ISN RAVS. Detailed instructions will be communicated during your company's subscription setup. ISN RAVS will also verify your company's OSHA and EMR statistics and training documentation.

In order to be considered by MBI Energy Logistics during the subcontractor selection process, your company's subscription must be in place and all required data must be posted **by January 31**. For further details about ISNetworld, **please contact the ISN Customer Service Team at (214) 303-4900 or (800) 976-1303 or visit their website at www.isnetworld.com.**

Your company's cooperation and participation in bringing this cost effective technology solution to our business relationship is appreciated. MBI Energy Logistics and ISN representatives will schedule Users Group Meetings and Helpdesks throughout the year. All subcontractors who have subscribed to ISNetworld for MBI will receive details of dates/locations of these meetings.

Sincerely,

A handwritten signature in black ink, appearing to be 'Tim Brown', written over a horizontal line.

Tim Brown
Vice President of HSE
MBI Energy Logistics

A handwritten signature in black ink, appearing to be 'Rachel Wiedmer', written in a cursive style.

Rachel Wiedmer
Subcontract Coordinator
MBI Energy Logistics